ASANA Accessibility Conformance Report
WCAG & Revised Section 508 Edition

(Based on VPAT® Version 2.5)

Name of Product/Version:	ASANA Web Application March 2025 release
Report Date:	March 2025
Product Description:	Asana is a software-as-a-service designed to improve team collaboration and work management. It helps teams manage projects and tasks in one tool. Teams can create projects, assign work to teammates, specify deadlines, and communicate about tasks directly in Asana. The review was performed on the live site of Asana and does not include the static site. The following flows were tested from a representative sample of different pages and states, content types such as text, images, grid, multimedia, and types of web technologies. ● Log In, Log Out ● Reset Password ● NUX Accept Invite ● Create a new task & add details ● Create a new project & add a basic structure ● Access an existing project & make updates ● Invite to team or project ● Inbox: Review, Comment, Archive, and Like ● My Tasks: Review, Edit, and organize s ● Search

	- Multihoming Tasks - Contact Support - Home
Contact Information:	a11y@asana.com
Notes:	Asana is committed to providing an experience that is fully accessible to everyone. Due to the scale and complex nature of the Asana product's content and service, this is an ongoing effort. We appreciate your feedback. We identified our top 13 core user flows, as mentioned in the "Product Description" section above, to serve as a representative sample of Asana's level of accessibility.
Evaluation Methods Used:	The Asana application is checked for accessibility using a range of automated, manual, and screen readers. Tools used for accessibility include: - Keyboard / On-Screen Keyboard - NVDA (NonVisual Desktop Access) Screen Reader - Color Contrast Analyzer (CCA) - Chrome Developer Tools - Text spacing bookmarklet - WAVE Tool (Web Accessibility Evaluation tool)

Applicable Standards/Guidelines

This report covers the degree of conformance for the following accessibility standard/guidelines:

Standard/Guideline	Included In Report
[Web Content Accessibility Guidelines 2.0](#)	Level A (Yes) Level AA (Yes) Level AAA (No)
[Web Content Accessibility Guidelines 2.1](#)	Level A (Yes) Level AA (Yes) Level AAA (No)
[Web Content Accessibility Guidelines 2.2](#)	Level A (Yes) Level AA (Yes) Level AAA (No)
[Revised Section 508 standards published January 18, 2017 and corrected January 22, 2018](#)	(Yes)

Terms

The terms used in the Conformance Level information are defined as follows:

- **Supports**: The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- **Partially Supports**: Some functionality of the product does not meet the criterion.
- **Does Not Support**: The majority of product functionality does not meet the criterion.
- **Not Applicable**: The criterion is not relevant to the product.
- **Not Evaluated**: The product has not been evaluated against the criterion. This can only be used in WCAG Level AAA criteria.

WCAG 2.2 Report

Tables 1 and 2 also document conformance with Revised Section 508:

- Chapter 5 – 501.1 Scope, 504.2 Content Creation or Editing
- Chapter 6 – 602.3 Electronic Support Documentation

Note: When reporting on conformance with the WCAG 2.2 Success Criteria, they are scoped for full pages, complete processes, and accessibility-supported ways of using technology as documented in the [WCAG 2.0 Conformance Requirements](#).

Table 1: Success Criteria, Level A

Notes:

Criteria	Conformance Level	Remarks and Explanations
1.1.1 Non-text Content (Level A) Also applies to: Revised Section 508 ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs)	Supports	Asana provides text alternatives to non-text content such as buttons, and graphics. Programmatic labels allow assistive technology users to understand the nature and purpose of non-text content.
1.2.1 Audio-only and Video-only (Prerecorded) (Level A) Also applies to: Revised Section 508 ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs)	Not Applicable	There is no audio-only or video-only time-based media available in the current iteration of the product.
1.2.2 Captions (Prerecorded) (Level A) Also applies to:Revised Section 508 ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs)	Supports	Synchronized captions are available for the video content (e.g., tutorial video).
1.2.3 Audio Description or Media Alternative (Prerecorded) (Level A) Also applies to:Revised Section 508 ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs)	Supports	A transcript is provided for the video content from the caption menu (e.g., tutorial video).
1.3.1 Info and Relationships (Level A) Also applies to: Revised Section 508 ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs)	Partially Supports	For most of the elements like buttons, checkboxes, and toggle buttons, screen readers announce associated labels. However, there are exceptions: ● Screen reader automatically announces all top three side bar options (Home, My tasks, Inbox) after login. ● On the task pane, the screen reader does not announce the tooltip text present on the "Make public" button.

Criteria	Conformance Level	Remarks and Explanations
1.3.2 Meaningful Sequence (Level A) Also applies to: Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	All the content is in a meaningful and correct reading sequence that can be programmatically determined.
1.3.3 Sensory Characteristics (Level A) Also applies to:Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	Instructions provided do not rely solely on sensory characteristics of components such as shape, size, visual location, orientation, or sound. Hints, descriptive text, and labels are used.
1.4.1 Use of Color (Level A) Also applies to: Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	Color is not used generally as the only visual means of conveying information, indicating an action, prompting a response, or distinguishing a visual element. e.g., using red color indicators for the wrong email/ password also shows the error message with it, and information is conveyed to the user this way in other instances as well.
1.4.2 Audio Control (Level A) Also applies to: Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Not Applicable	Asana does not include any automatically playing audio or video content.
2.1.1 Keyboard (Level A) Also applies to: Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Partially Supports	Asana supports standard keyboard navigation and input functions (such as pressing [Tab] to move between input fields, pressing the arrow keys to move between list items, and pressing [Space] or [Enter] to make selections). However, there are exceptions: • Keyboard focus is not being set on the remove project icon for added projects on the quick task pane. • Keyboard focus does not set on the "Copy collaborator" button on the quick task pane and task pane.

Criteria	Conformance Level	Remarks and Explanations
		● Unable to exit search result page with ESC key when focus is on toggle filter. ● During project creation, the default view's preview is not visible while selecting the layout option using Enter key from keyboard.

2.1.2 No Keyboard Trap (Level A)
Also applies to:
Revised Section 508
    ● 501 (Web)(Software)
    ● 504.2 (Authoring Tool)
    ● 602.3 (Support Docs)
	Supports	No keyboard trap issues are present in Asana features.

2.1.4 Character Key Shortcuts (Level A 2.1 and 2.2) Revised Section 508 – Does not apply	Supports	The keyboard shortcut for a user interface component is only active when that component has focus.

2.2.1 Timing Adjustable (Level A)
Also applies to: Revised Section 508
    ● 501 (Web)(Software)
    ● 504.2 (Authoring Tool)
    ● 602.3 (Support Docs)
	Supports	Asana does not have session timeout functionality implemented for the majority of features. Additionally there is an option to set a duration for the pop-up notification.

2.2.2 Pause, Stop, Hide (Level A)
Also applies to: Revised Section 508
    ● 501 (Web)(Software)
    ● 504.2 (Authoring Tool)
    ● 602.3 (Support Docs)
	Not Applicable	Asana does not include moving, blinking, scrolling, or auto-updating information.

2.3.1 Three Flashes or Below Threshold (Level A)
Also applies to:Revised Section 508
    ● 501 (Web)(Software)
    ● 504.2 (Authoring Tool)
    ● 602.3 (Support Docs)
	Not Applicable	Asana does not use flashing interface elements.

2.4.1 Bypass Blocks (Level A) Also applies to:Revised Section 508	Supports	Skip links are provided to help users efficiently bypass repetitive elements and skip to the main content.

Criteria	Conformance Level	Remarks and Explanations
• 501 (Web)(Software) – Does not apply to non-web software • 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-web docs		
2.4.2 Page Titled (Level A) Also applies to: Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	Web pages within Asana have descriptive titles that indicate the topic and purpose of each page.
2.4.3 Focus Order (Level A) Also applies to: Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Partially Supports	Asana supports the focus order on the majority of elements. However, there are exceptions: • On the Home page, focus gets lost and reset on closing the Customization pane, removing the widget. • On the Home page, focus resets on expanding and collapsing task pane, making a task as private or public, adding or removing due date on task from the My tasks widget. • On the search modal, focus resets after the "More" option, and on closing "More" menu using ESC key.
2.4.4 Link Purpose (In Context) (Level A) Also applies to: Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	In Asana, the purpose of each link is determined from the link text alone.
2.5.1 Pointer Gestures (Level A 2.1 and 2.2) Revised Section 508 – Does not apply	Not Applicable	Asana does not rely on multipoint or path-based gestures for operation.

Criteria	Conformance Level	Remarks and Explanations
2.5.2 Pointer Cancellation (Level A 2.1 and 2.2) Revised Section 508 – Does not apply	Supports	Asana allows for pointer cancellation to prevent accidental or erroneous pointer input.
2.5.3 Label in Name (Level A 2.1 and 2.2) Revised Section 508 – Does not apply	Supports	Accessible names of all the user interface controls match with their visual labels.
2.5.4 Motion Actuation (Level A 2.1 and 2.2) Revised Section 508 – Does not apply	Not Applicable	Asana does not include functionality offered through motion.
3.1.1 Language of Page (Level A) Also applies to: Revised Section 508 ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs)	Supports	In Asana, the pages have the language attribute on the HTML element to specify the default language.
3.2.1 On Focus (Level A) Also applies to:Revised Section 508 ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs)	Supports	When any component receives focus, it does not initiate any unintended change of context.
3.2.2 On Input (Level A) Also applies to:Revised Section 508 ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs)	Supports	Asana does not change the context of use without the user initiating an explicit action.
3.2.6 Consistent Help (Level A 2.2 only) Revised Section 508 – Does not apply	Supports	In Asana, help is available and displayed in a consistent location.
3.3.1 Error Identification (Level A) Also applies to:Revised Section 508 ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs)	Supports	Asana clearly identifies the input error and errors and is described to the user in text in the flow like Reset Email, Change Password, and Profile Settings.
3.3.2 Labels or Instructions (Level A)	Supports	Asana have provided clear labels and instructions to the

Criteria	Conformance Level	Remarks and Explanations
Also applies to:Revised Section 508 ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs)		input components.
3.3.7 Redundant Entry (Level A 2.2 only) Revised Section 508 – Does not apply	Supports	In Asana, no processes require users to enter the same information more than once within the same session until it is essential.
4.1.1 Parsing (Level A) Also applies to: WCAG 2.0 and 2.1 – Supports WCAG 2.2 (obsolete and removed) - Does not apply Revised Section 508 ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs)	Supports	For WCAG 2.0 and the 508 standards, the September 2023 errata update indicates this criterion is always supported. See the WCAG 2.0 Editorial Errata.
4.1.2 Name, Role, Value (Level A) Also applies to: Revised Section 508 ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs)	Supports	The name, role, and value used in the user interface elements are available to assistive technologies via HTML which describes the identity, operation, and state.

Table 2: Success Criteria, Level AA

Notes:

Criteria	Conformance Level	Remarks and Explanations
1.2.4 Captions (Live) (Level AA) Also applies to:Revised Section 508 ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs)	Not Applicable	Asana has no live videos or audio.

Criteria	Conformance Level	Remarks and Explanations

1.2.5 Audio Description (Prerecorded) (Level AA)
Also applies to:Revised Section 508
    ● 501 (Web)(Software)
    ● 504.2 (Authoring Tool)
    ● 602.3 (Support Docs)
	Supports	Asana has a couple of videos for which an audio description is also provided.

1.3.4 Orientation (Level AA 2.1 and 2.2) Revised Section 508 – Does not apply	Not Applicable	Asana website does not support orientation [As it is specific to Mobile Applications only].
1.3.5 Identify Input Purpose (Level AA 2.1 and 2.2) Revised Section 508 – Does not apply	Supports	Asana provides capabilities for auto-complete.

1.4.3 Contrast (Minimum) (Level AA)
Also applies to: Revised Section 508
    ● 501 (Web)(Software)
    ● 504.2 (Authoring Tool)
    ● 602.3 (Support Docs)
	Supports	The visual presentation of the text in Asana provides a sufficient contrast ratio of 4.5:1.

1.4.4 Resize text (Level AA)
Also applies to: Revised Section 508
    ● 501 (Web)(Software)
    ● 504.2 (Authoring Tool)
    ● 602.3 (Support Docs)
	Supports	Asana is responsive and content gets resized when the browser zoom level is set to 200%.

1.4.5 Images of Text (Level AA)
Also applies to: Revised Section 508
    ● 501 (Web)(Software)
    ● 504.2 (Authoring Tool)
    ● 602.3 (Support Docs)
	Not Applicable	Asana does not contain any images with text content.

1.4.10 Reflow (Level AA 2.1 and 2.2) Revised Section 508 – Does not apply	Partially Supports	The content can be presented without loss of information or functionality, and without requiring scrolling in two dimensions in a responsive view. However, there are exceptions: ● The Account setup page during onboarding is not responsive.

Criteria	Conformance Level	Remarks and Explanations
		• Filter, sort, group and options popup are not responsive in the reflow viewport on My task page. • On Advanced Search, buttons get cut and hide in the reflow viewport.
1.4.11 Non-text Contrast (Level AA 2.1 and 2.2) Revised Section 508 – Does not apply	Partially Supports	Asana provides sufficient contrast for non-text content in most places. However, there are a significant amount of non-text elements that fail minimum contrast across the site such as: • Form field borders • Grid borders
1.4.12 Text Spacing (Level AA 2.1 and 2.2) Revised Section 508 – Does not apply	Supports	Asana allows users to override text spacing via bookmarklets to help improve the reading experience.
1.4.13 Content on Hover or Focus (Level AA 2.1 and 2.2) Revised Section 508 – Does not apply	Supports	In Asana, additional tooltips and menu content are dismissible, hoverable, and persistent.
2.4.5 Multiple Ways (Level AA) Also applies to:Revised Section 508 • 501 (Web)(Software) – Does not apply to non-web software • 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-web docs	Supports	Asana has capabilities for incorporating navigation links and search functions in user interfaces. Application designers may choose to implement these techniques as they see fit (e.g., Search, Sidebar, Invite, Asana object linking).
2.4.6 Headings and Labels (Level AA) Also applies to: Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	Descriptive headings and subheadings are used in content where appropriate.

Criteria	Conformance Level	Remarks and Explanations
2.4.7 Focus Visible (Level AA) Also applies to: Revised Section 508 ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs)	Partially Supports	In most places, the keyboard focus indicator is visible on elements like buttons, input fields, checkboxes, tabs, dropdowns, etc. However, there are exceptions: ● The "Show options" button in the Home page portfolio widget receives keyboard focus but the element and focus ring is not visible. ● The Chat icon on the Contact Support page has a focus ring, but it is not sufficiently visible.
2.4.11 Focus Not Obscured (Minimum) (Level AA 2.2 only) Revised Section 508 – Does not apply	Supports	Any interactive component receiving keyboard focus remains at least partially visible to the user.
2.5.7 Dragging Movements (Level AA 2.2 only) Revised Section 508 – Does not apply	Supports	All interactions that require drag and drop have alternative ways to interact that do not require dragging movements like attaching a file in a task, rearranging tasks etc,.
2.5.8 Target Size (Minimum) (Level AA 2.2 only) Revised Section 508 – Does not apply	Supports	All targets for pointer inputs meet the minimum required size or are accessible via an alternative means.
3.1.2 Language of Parts (Level AA) Also applies to:Revised Section 508 ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs)	Not Applicable	In Asana, the language of a page can be programmatically determined. However, there is no content in a different language than the primary selected language.
3.2.3 Consistent Navigation (Level AA) Also applies to:Revised Section 508 ● 501 (Web)(Software) – Does not apply to non-web software ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) – Does not apply to non-web docs	Supports	Asana uses the same navigation mechanisms across pages.

Criteria	Conformance Level	Remarks and Explanations

3.2.4 Consistent Identification (Level AA)
Also applies to:Revised Section 508
   • 501 (Web)(Software) – Does not apply to non-web software
   • 504.2 (Authoring Tool)
   • 602.3 (Support Docs) – Does not apply to non-web docs
	Supports	Asana provides standard components ensuring consistent functionality and presentation across pages for Project, Search, and Sidebar.

3.3.3 Error Suggestion (Level AA)
Also applies to:Revised Section 508
   • 501 (Web)(Software)
   • 504.2 (Authoring Tool)
   • 602.3 (Support Docs)
	Supports	Asana provides possible suggestions with the elements where there is a chance of error.

3.3.4 Error Prevention (Legal, Financial, Data) (Level AA)
Also applies to:Revised Section 508
   • 501 (Web)(Software)
   • 504.2 (Authoring Tool)
   • 602.3 (Support Docs)
	Not Applicable	No legal or financial data is used in the scope of the selected flow of Asana.

3.3.8 Accessible Authentication (Minimum) (Level AA 2.2 only) Revised Section 508 – Does not apply	Supports	Asana provides third-party OAuth and other SSO authentication mechanisms to provide alternatives to the default username and password.

4.1.3 Status Messages (Level AA)
Revised Section 508 – Does not apply
	Partially Supports	The status messages are provided to the user when needed, e.g., when a user deletes any task.
		However, there are exceptions:
		   • No acknowledgement via screen reader when the Home page finishes loading.
		   • Not notifying the user when the widget is removed or, on marking a task complete/incomplete on the Home page.

Criteria	Conformance Level	Remarks and Explanations
		- On the Home page, removing a widget or marking a task as complete or incomplete does not notify screen reader users. - During project creation, the screen reader does not announce required field validation messages. - No announcement when the user successfully changes the password or when the password reset email is sent. - Error message not announced by screen reader when duplicate options were added for any of the Single/Multi-select custom fields. - Acknowledgment message not announced when search result list generated after typing content to search in the field.

Table 3: Success Criteria, Level AAA

Notes: Asana has not been evaluated for WCAG 2.2 Level AAA conformance

Revised Section 508 Report

Notes: Applicable for an above mentioned set of flows and pages.

Chapter 3: Functional Performance Criteria (FPC)

Notes:

Criteria	Conformance Level	Remarks and Explanations
302.1 Without Vision	Partially Supports	The website features allow people with vision loss to use page readers to interact with user interface

Criteria	Conformance Level	Remarks and Explanations
		elements. Some challenges may occur while accessing the website as disclosed in Table 1: 1.3.1, 2.1.1, 2.4.3.
302.2 With Limited Vision	Partially Supports	The website features allow people with limited vision loss to access most of the interface elements. Some challenges may occur while accessing the website as disclosed in Table 1: 1.3.1, 2.1.1, 2.4.3, 3.3.2, and Table 2:, 2.4.7.
302.3 Without Perception of Color	Supports	The website features allow people without perception of color to access content and functionality.
302.4 Without Hearing	Supports	The website features allow people without hearing to access all the content and functionality of the website.
302.5 With Limited Hearing	Supports	The website features allow people with limited hearing to access all the content and functionality of the website.
302.6 Without Speech	Supports	The website features allow people without speech to access all the content and functionality as controls do not require speech input.
302.7 With Limited Manipulation	Partially Supports	The website features can be operated by people with limited manipulation. A few challenges may occur while accessing the websites as disclosed in Table 1: 2.1.1, 2.4.3, and Table 2: 2.4.7.
302.8 With Limited Reach and Strength	Partially Supports	The website features can be operated by people with limited reach and strength. A few challenges may occur while accessing the websites as

Criteria	Conformance Level	Remarks and Explanations
		disclosed in Table 1: 1.3.1, 2.1.1, 2.4.3 and Table 2: 2.4.7.
302.9 With Limited Language, Cognitive, and Learning Abilities	Partially Supports	The website features can be accessed by people with limited language, cognitive and learning abilities. A few challenges may occur while accessing the website as disclosed in Table 1: 1.3.1, 2.1.1, 2.4.3, 3.3.2, and Table 2: 2.4.7.

Chapter 4: Hardware

Notes: Asana Application is not subject to the requirements of this section.

Chapter 5: Software

Notes: Asana Application is not subject to the requirements of this section.

Chapter 6: Support Documentation and Services

Notes: Asana Application is not subject to the requirements of this section.

Legal Disclaimer (Company)

This Accessibility Conformance Report was commissioned by Asana and performed by Tech Mahindra, a provider of product and data quality assurance services. Tech Mahindra's evaluation for both WCAG 2.2 Success Criteria Level A & Level AA was completed independently by Tech Mahindra in February 2025.

This document is being provided solely for use by a customer or potential customer to evaluate Asana as a service.